

**Commissioners of St. Mary's County Meeting Agenda (Tuesday, August 22, 2017)**  
*Generated by Christine Fleming on Tuesday, August 22, 2017*

**Members present**

Commissioner President James R. Guy  
Commissioner Michael L. Hewitt  
Commissioner Tom Jarboe  
Commissioner Todd B. Morgan  
Dr. Rebecca Bridgett, County Administrator  
Christine Fleming, Recorder

**Member absent**

Commissioner John E. O'Connor

**1. WELCOME**

Commissioner President Guy call the business meeting of the Commissioners of St. Mary's County to order at 9:02 am in the Chesapeake Building Meeting Room, Governmental Center

**Approval of Consent Agenda**

I move to approve the consent agenda, which includes minutes of the August 1, 2017, as presented.

Motion by Commissioner Tom Jarboe, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioner President James R. Guy, Commissioner Michael L. Hewitt, Commissioner Tom Jarboe, Commissioner Todd B. Morgan

**2. PROCLAMATION**

Proclamation recognizing Women's Equality Day is St. Mary's County given to the St. Mary's Commission for Women.

**3. MAIN AGENDA ACTION ITEMS**

**A. DEPT. OF HUMAN RESOURCES** - Resolution to Adopt The Americans with Disabilities Act Grievance Procedure

I move to approve the Resolution To Adopt The Americans with Disabilities Act Grievance Procedure

Motion by Commissioner Tom Jarboe, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioner President James R. Guy, Commissioner Michael L. Hewitt, Commissioner Tom Jarboe, Commissioner Todd B. Morgan

**B. OFFICE OF THE COUNTY ATTORNEY - Proposed Electrical Services Ordinance Introduction**

I move to authorize the Office of the County Attorney to schedule a public hearing on the proposed Electrical Services Ordinance.

Motion by Commissioner Michael L. Hewitt, second by Commissioner Tom Jarboe.

Final Resolution: Motion Carries

Yea: Commissioner President James R. Guy, Commissioner Michael L. Hewitt, Commissioner Tom Jarboe, Commissioner Todd B. Morgan

**C. OFFICE OF THE COUNTY ATTORNEY - Proposed Golf Cart Ordinance Introduction**

I move to authorize the Office of the County Attorney to schedule a public hearing on the proposed Ordinance to designate county highways on which golf carts may be lawfully operated.

Motion by Commissioner Tom Jarboe, second by Commissioner Tom Jarboe.

Final Resolution: Motion Carries

Yea: Commissioner President James R. Guy, Commissioner Michael L. Hewitt, Commissioner Tom Jarboe, Commissioner Todd B. Morgan

**D. DEPT. OF RECREATION & PARKS - Approval of 2017 Land Preservation, Parks and Recreation Plan**

I move to adopt the Resolution revising the St. Mary's County Land Preservation, Parks and Recreation Plan and authorize the Director of Recreation & Parks to make minor revisions to include the fact that the County has met its State land acquisition goal.

Motion by Commissioner Todd B. Morgan, second by Commissioner Michael L. Hewitt.

Final Resolution: Motion Carries

Yea: Commissioner President James R. Guy, Commissioner Michael L. Hewitt, Commissioner Tom Jarboe, Commissioner Todd B. Morgan

**4. COUNTY ADMINISTRATOR**

**A. DRAFT AGENDA FOR AUGUST 29, 2017. THERE IS NO MEETING OF THE CSMC ON SEPTEMBER 5, 2017.**

**B. STATE'S ATTORNEY'S OFFICE - State Department of Human Resources Cooperative Reimbursement Agreement US1811**

I move to approve the FY2018 Cooperative Reimbursement Agreement, Project US1811, from the Maryland Department of Human Resources on behalf of the State's Attorney's Office, Child Support Division in the amount of \$657,965, and to approve the budget amendment to revise the budget in accordance with the agreement, and to authorize the Commissioner President to execute all related documents.

Motion by Commissioner Michael L. Hewitt, second by Commissioner Tom Jarboe.

Final Resolution: Motion Carries

Yea: Commissioner President James R. Guy, Commissioner Michael L. Hewitt, Commissioner Tom Jarboe, Commissioner Todd B. Morgan

**C. SHERIFF'S OFFICE - School Bus Safety Enforcement Grant MD1823**

I move to approve the School Bus Safety Grant Award, Project MD1823, from the Governor's Office of Crime Control and Prevention on behalf of St. Mary's County Sheriff's Office and authorize the Commissioner President to execute related documents.

Motion by Commissioner Tom Jarboe, second by Commissioner Michael L. Hewitt.

Final Resolution: Motion Carries

Yea: Commissioner President James R. Guy, Commissioner Michael L. Hewitt, Commissioner Tom Jarboe, Commissioner Todd B. Morgan

**D. SHERIFF'S OFFICE - Traffic Safety Grant US1883**

I move to approve the award for the Highway Safety Grant, Project US1883, from the Maryland State Highway Safety Office on behalf of the St. Mary's County Sheriff's Office for Sobriety Checkpoints, DUI Patrols, Smooth Operator and Seat Belt Safety award, in the amount of \$42,500 and authorize the Sheriff's Office to execute the related documents.

Motion by Commissioner Tom Jarboe, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioner President James R. Guy, Commissioner Michael L. Hewitt, Commissioner Tom Jarboe, Commissioner Todd B. Morgan

**E. DEPT. OF ECONOMIC DEVELOPMENT - Transfer of Bond Authority to the Maryland Departments of Commerce and Housing and Community Development**

MOTION #1. I move to authorize the Commissioner President to execute a letter transferring the County's Private Activity Bond Allocation to the MD Department of Commerce in the amount of \$1,621,059 and any related documents.

Motion by Commissioner Michael L. Hewitt, second by Commissioner Tom Jarboe.

Final Resolution: Motion Carries

Yea: Commissioner President James R. Guy, Commissioner Michael L. Hewitt, Commissioner Tom Jarboe, Commissioner Todd B. Morgan

MOTION #2. I move to authorize the Commissioner President to execute a letter transferring the

County's Private Activity Bond Housing Allocation to the MD Department of Housing and Community Development in the amount of \$3,782,471 and any related documents.

Motion by Commissioner Michael L. Hewitt, second by Commissioner Tom Jarboe.

Final Resolution: Motion Carries

Yea: Commissioner President James R. Guy, Commissioner Michael L. Hewitt, Commissioner Tom Jarboe, Commissioner Todd B. Morgan

**F. DEPARTMENT OF AGING & HUMAN SERVICES** - Family Violence Coordinating Council - Change of Bylaws

I move to approve and authorize the Commissioner President to execute the amendment to the bylaws of the Family Violence Coordinating Council.

Motion by Commissioner Tom Jarboe, second by Commissioner Michael L. Hewitt.

Final Resolution: Motion Carries

Yea: Commissioner President James R. Guy, Commissioner Michael L. Hewitt, Commissioner Tom Jarboe, Commissioner Todd B. Morgan

**G. COUNTY ADMINISTRATOR** - Approve Employment Contract

I move to authorize the Commissioner President to sign the employment contract for the Jurisdictional Medical Director with terms and conditions as indicated.

Motion by Commissioner Todd B. Morgan, second by Commissioner Tom Jarboe.

Final Resolution: Motion Carries

Yea: Commissioner President James R. Guy, Commissioner Michael L. Hewitt, Commissioner Tom Jarboe, Commissioner Todd B. Morgan

**5. COMMISSIONERS' TIME**

The Commissioners highlighted events attended over the past week and offered general comments.

**6. ADJOURN**

The business meeting adjourned at 10:35 am.

**7. 6:30 pm - PUBLIC HEARING**

**Commissioners Present:** Commissioner President James R. Guy, Commissioner Michael L. Hewitt, Commissioner Tom Jarboe

**A. DEPT. OF LAND USE AND GROWTH MANAGEMENT- Comprehensive Water and Sewerage Plan 2016 Update**

Commissioner President Guy opened the public hearing at 6:30 pm

Present: Bill Hunt, Director

On July 25, 2017 the CSMC approved the Public Hearing for the Comprehensive Water and Sewerage Plan (CWSP). Chapter 113 of the St. Mary's County code was amended in 2011 to require the St. Mary's CWSP to be amended annually to incorporate the approved Capital Improvement Budget (CIB) of the St. Mary's County Metropolitan Commission (MetCom). The FY 2017-2022 CIB, as amended, is proposed to be incorporated into Tables 3-4 and 4-5 of the CWSP. In addition, Table 3-2 is proposed to be updated to address comments from the Maryland Department of Environment regarding water appropriation permits.

**Public Comments given by:**

Marvin Buckmaster, 45767 Rose Lane, Great Mills, MD 20634

Roma Mauro, 45849 Nancy Lane, Great Mills, MD 20634

There were no others wishing to speak. Commissioner President Guy closed the public hearing for comment, stating that the record would remain open for public comment for an additional seven days and closed the public hearing at 6:47 pm.

**B. DEPT. OF LAND USE AND GROWTH MANAGEMENT- Dollar General - Hollywood, Comprehensive Water and Sewerage Plan Amendment**

Commissioner President Guy opened the public hearing at 6:47 pm

Present: Bill Hunt, Director

In accordance with Resolution No. 2015-02 and pursuant to Section 9-503 of the Environment Article of the Annotated Code of Maryland, the Commissioners of St. Mary's County are required to review the St. Mary's County Comprehensive Water and Sewerage Plan and submit to the Maryland Department of the Environment any proposed amendments to the plan. The St. Mary's County Planning Commission conducted a public hearing on June 12, 2017, to consider an amendment to the plan for Dollar General – Hollywood and recommended the proposed amendment be adopted.

**Public Comments given by:**

John Camp, 114 Front Street, Pocomoke, MD 21851

There were no others wishing to speak. Commissioner President Guy closed the public hearing for comment, stating that the record would remain open for public comment for an additional seven days and closed the public hearing at 7:00 pm.

**7. ADJOURN - 7:00 pm**

Minutes approved by the Commissioners of St. Mary's County on August 29, 2017.

[Christine Fleming](#)

Christine Fleming, Administrative Assistant